

Documents to Take to DPS for the Permit

- Birth Certificate (original or certified only)
- Social Security Card (original)
- Verification of Enrolment & Attendance (issued by high school)
- DE964 (issued by Frost Driving School)
- Permit Application (given at time of registration, also available at DPS)
- \$16.00 (Cash, Check, or Credit or Debit Card)
- Proof of Residency in the state of Texas for at least 30 days prior to applying for the permit (**AT LEAST 2 DOCUMENTS**)
- Permanent Resident Card (Green Card- if you are not a citizen)

After Getting the Permit

- You must bring your permit by the front desk for the secretary to record
- You may begin to schedule your driving at this point
 - This can be done online @ www.schedule2drive.com
 - A new driving schedule is posted online every Wednesday for the following week (usually posted at 12pm in the summer and between 4-5pm during the school year)
- If you schedule a driving time, and need to cancel for any reason, you **MUST** cancel 6 hours before the scheduled time or you will be charged a \$20.00 no show fee per your contract
- You must bring your permit **EVERY** time you come to drive. If you fail to do so, this will also result in a \$20 no show fee.
- If your permit says that you must wear corrective lenses (restriction A), you must wear glasses or contacts **EVERY** time you drive. Failure to do so will result in a \$20 no show fee.

**IF YOU LOSE YOUR DE964 THERE IS A \$10
REPLACEMENT FEE**

Documents that Prove Residency:

You must take at least TWO documents with the ATTENDING legal parent/guardian's name on BOTH documents

- Current deed, mortgage, monthly mortgage statement, mortgage payment booklet, or a residential rental/lease agreement
- Valid, unexpired Texas voter registration card
- Texas motor vehicle registration or title
- Texas boat registration or title
- Texas concealed handgun license
- Utility statement (including electric, water, natural gas, satellite TV, cable TV, or non-cellular phone bill) dated within 90 days of the date of application
- Selective Service card
- Medical or health card
- Current homeowner's or renter's insurance policy or homeowner's or renter's insurance statement
- Current automobile insurance policy or an automobile insurance statement
- W-2 or 1099 tax form from the current tax year
- Mail from financial institutions; including checking, savings, investment account, and credit card statements dated within 90 days of the date of application
- Mail from a federal, state, county, or city government agency dated within 90 days of the date of application
- Current automobile payment booklet
- Pre-printed paycheck or payment stub dated within 90 days of the date of application
- Current documents issued by the US military indicating residence address
- Document from the Texas Department of Criminal Justice indicating the applicant's recent release or parole
- Current Form DS2019, I-20, or a document issued by the United States Citizenship and Immigration Services